

Info Sheet for Student Exchange Program

I. General Information	
Name of University	National Chengchi University
President	Dr. Se-Hwa Wu
Number of Professors and Staff	652 teaching and research staff
Number of Students	15,993 (9,797 for Undergraduate, 5,227 for Master and 969 for Doctor)
Number of International Students	850
Location	No. 64, Sec. 2, Zhinan Rd., Wenshan 11605, Taipei, Taiwan
Institution Dealing with Student Exchange Matters	Office of International Cooperation (OIC)
Contact Information	Office : 8 th Floor, Administration Building TEL : +886-2-2939-3091 ext.62566 FAX : +886-2-2939-9850 Email : oic@nccu.edu.tw Website : oic.nccu.edu.tw
Dean of OIC	Prof. Shu-Heng Chen
Exchange Program Coordinators	Mr. Johnney Huang (outgoing student coordinator/NCCU to your school) e-mail: < johnney@nccu.edu.tw > phone: +8862-2939-3091*62025 fax: +8862-2939-9850 Ms. Melody Chang (incoming student coordinator/Your students to NCCU) e-mail: < mcusa28@hotmail.com > phone: +8862-2939-3091*62068 fax: +8862-2939-9850
Website for Exchange-related Information	http://oic.nccu.edu.tw/english/incoming.php
Videos of NCCU	http://www.youtube.com/watch?v=4ABvzjL8vYA
School Calendar (AY 2013/2014)	English Version Chinese Version <i>Calendar for AY2014/15 won't be announced until end of April. Generally speaking, our class start/end</i>

	date will follow the pattern below: Fall semester: mid-September ~ mid-January Spring semester: late-February ~ late-June
Student Clubs	Link

II. Application		
Application Procedure	Nominees of our partner universities should fill out the online application form and send all required materials before the deadline. Please see the website: http://oic.nccu.edu.tw/english/incoming.php	
Online Application System	http://schwebap.nccu.edu.tw/ZEWeb/ExgStdApply/	
Required Documents for Application	<ol style="list-style-type: none"> 1. Print-off online application form (with a photo attached)*1 2. Certificate of nomination from home university*1 3. -Home university enrollment certificate in English*1 (applicable to non-degree exchange students) or -Graduation certificate/diploma in English*1 (applicable to degree-seeking students). 4. Official transcript in English from home university*1 <i>*Please also attach the grading/credit system explanation</i> 5. Photocopy of passport*1 6. Statement of purpose in Chinese or English*1 7. Passport size photos*2 	
Application Deadline	Fall / 1 st Semester Entry	Spring / 2 nd Semester Entry
	April 30th	October 30th
Duration of Exchange	One semester or one academic year <i>**For students of Mainland China national, we only accept 1-semester long exchange.</i>	
Required Level of Language Proficiency	Good knowledge of English or Chinese: **Chinese Language Proficiency: Students who want to take academic classes taught in Chinese are advised to have Chinese proficiency at least equivalent to TOCFL Superior / CEFR B2 / HSK (Level 4). **English Language Proficiency: Students who wish to take academic classes taught in English are advised to have English proficiency at least equivalent to TOEFL iBT 79-80 (CBT 213) / IELTS 6.0 / TOEIC 700.	
GPA Requirement	At least 2.5 GPA out of a 4.0 scale	



III. Course related Information	
4 Tracks of Class Module for Exchange Students	<p>Students have 4 types of class module to choose from when coming to exchange at NCCU:</p> <ol style="list-style-type: none"> 1. <u>Full-Time Mandarin Class ONLY</u>: students who choose this will have 3 hours of Mandarin class every day from Monday ~ Friday for 12 weeks each term. Students of this choice won't be able to register academic courses at any department except for auditing (sitting-in), but as "auditing students," they won't receive any credits nor grades. <i>Full-time Mandarin class available in Fall, Winter and Spring term.</i> 2. <u>Academic classes ONLY</u>: students who choose this domain will only focus on their academic classes, and most of them will take up to 15~18 credits (5~6 subjects) per semester. 3. <u>Academic classes + Part-Time Mandarin Class</u>: this will be an ideal choice for students who need to take credit-given academic courses but also want to learn some Mandarin during their study at NCCU. The Mandarin class will have a 3-hour class twice a week for a period of 10 weeks. <i>Part-time Mandarin class available in Fall and Spring term.</i> 4. <u>Full-Time Mandarin Class ONLY (first 6 months) + Academic Class ONLY (last 6 months)</u>: this is only available for student exchanging for 1 year. <p><i>Notice: No separate switching of Mandarin class type is allowed after students have chosen a course module in the application system.</i></p>
Departments at NCCU	http://www.nccu.edu.tw/academics
English-Taught Courses	<p>--Course Search Engine: http://wa.nccu.edu.tw/QryTor/</p> <p>--OIC English-taught Courses Exclusively for Exchange Students: http://oic.nccu.edu.tw/eng_credit_course/</p> <p>--University-wide English-taught Courses: Fall 2014: <i>(won't be announced until mid-July. Please refer to fall 2013 first.)</i> Spring 2014: http://moltke.cc.nccu.edu.tw/qrycourse/qryEngSub.jsp?selYS=1022 Fall 2013: http://moltke.cc.nccu.edu.tw/qrycourse/qryEngSub.jsp?selYS=1021</p> <p>--English-Taught Business Courses: http://incoming.iep.nccu.edu.tw/node/57</p> <p><i>Note IMBA courses (code 933) are not available to exchange students.</i></p>






Mandarin Language Course	Visit http://mandarin.nccu.edu.tw for details (For exchange student, Mandarin course is optional.)
Credits Recommended to Take	<p>Students who have academic major:</p> <p>3-5 academic courses from student's major (6-15 credits) and part-time Mandarin Class at Chinese Language Center.</p>
	<p>Students who only take the full-time Mandarin class:</p> <p>Please note <u>the classes at Chinese Language Center are non-credited</u>. It is for each partner university to decide whether to transfer student's grades and class hours into credits.</p>
Transcripts	<p>We'll mail student's official transcript to International Office of partner university after students finish their exchange at NCCU.</p> <p>✚ Grading System: 80-100=A=4, 70-79=B=3, 60-69=C=2, 50-59=D=1, <50=E=0 (*passing grade: undergraduate=60 / graduate=70)</p> <p>✚ Credit Transfer: 1 credit at NCCU = 18 lecture hrs = 2 ECTS</p>



IV. Scholarship	
Exchange Student Scholarship	Scholarship will be offered according to the agreement signed with partner universities.
Mandarin Class Tuition Waiver for Exchange Students	<p>Since Mandarin class is a fee-paying program, OIC offers “Mandarin Class Tuition Waiver Application” for exchange students:</p> <ul style="list-style-type: none"> ✚ The Tuition Waiver available for part-time(6hrs) Mandarin class: Fall and Spring term (2 terms only). ✚ The Tuition Waiver available for full-time(15hrs) Mandarin class: Fall, Winter and Spring term (3 terms only). <p>The regulations and the application form are as follows:</p> <ol style="list-style-type: none"> 1. Chinese Version: http://oic.nccu.edu.tw/chinese/doc/course/QRC-Z05-03-05.pdf 2. English Version: http://oic.nccu.edu.tw/chinese/doc/course/QRE-Z05-03-05.pdf 3. Application form: http://oic.nccu.edu.tw/data/QP-Z05-03-05.doc <p>Mandarin Class Tuition Waiver new administration policy (effective in Fall 2013 onwards):</p> <ul style="list-style-type: none"> ✚ Full-time(15hrs) Mandarin students: First-term tuition waiver is guaranteed, but waiver for the following terms will be decided on student’s previous performance. ✚ Part-time(6hrs) Mandarin students: First pay the tuition of NT\$10,100 and after the class ends, OIC committee will review the final grade and attendance to decide the tuition reimbursement.



V. Accommodation	
 On-campus Dormitory (Limited Space)	
On-campus Dormitory	<p>4-person room for undergraduate: around NT\$11000/semester 2-person room for graduate: NT\$10,000~23,000/semester</p> <p>Website:</p> <ul style="list-style-type: none"> ➤ http://oic.nccu.edu.tw/data/dorm.pdf ➤ http://osa.nccu.edu.tw/modules/tinyd4/index.php?id=12 <p>Besides the dorm fee, student will also need to pay NT\$1000 dorm deposit separately, which will be returned after moving out.</p>
 Off-campus International House (Limited Space)	
Off-campus NCCU I-House	<p>I-House at a glance:</p> <ul style="list-style-type: none"> ➤ Numbers: 65 Single Suites 30 Double Suites ➤ Rent: NT\$58,500 per person per semester (Single Suite) NT\$38,250 per person per semester (Double Suite, room shared by 2 persons) ➤ Additional Fees: refundable deposit of one-month rent, phone call and electricity fees (if exceeds the free basic quota) <p>Website: Link</p>
 Off-campus Housing (Suite/Studio Apartment)	
Off-campus Housing (Suite/Studio Apartment)	<p>We will have student volunteers (Buddy Program) to assist students in finding suitable off-campus housing.</p> <p>--Some off-campus housing choices:</p> <ul style="list-style-type: none"> ● Tealite.com: http://www.tealite.com/ad_categories.php?language=en&section_id=31 ● Housing Network for Foreigners: http://www.rentaltw.com/ ● TWHouses: http://www.twhouses.com.tw/netc/chengSearch/EnglishSearch.html

VI. Expense (inNTD)	
Insurance	<ul style="list-style-type: none"> ● Apply to all exchange students: Students' Safety Insurance fee of NT\$144 per semester (Required) ● Apply to 1-semester exchange students: Buy overseas medical insurance in home country to cover the entire stay in Taiwan ● Apply to 1-year exchange students with ARC (Alien Resident Certificate): <ol style="list-style-type: none"> 1. Buy Overseas Medical Insurance in home country before departure for the first 6 months in Taiwan (Sept.-Feb. or Feb.-July) 2. Required to join the National Health Insurance on the 7th month; insurance fee: NT\$749/month
Food	NT\$10,000/ month (estimated)
Public Transport	NT\$3,000/ month (estimated)
Textbooks	NT\$5000~NT\$8000/ semester (estimated) depends on how many classes students take
Accommodation	Depends on what type of accommodation you choose. It's less expensive for on-campus dormitory, which charges by semester (details refer to V. Accommodation Section). Off-campus housing fees range from NT\$10,000-20,000 per month.

VII. Visa Information	
Basic Procedure for Exchange Students	<ul style="list-style-type: none"> ● <u>Exch. for 1 semester or less:</u> Visitor Visa → Visitor Visa Extension (twice as the maximum extension times) ● <u>Exch. for 1 year:</u> Visitor Visa → Resident Visa (within 15 days after arrival) → Alien Resident Certificate (ARC) → Join National Health Insurance after holding the ARC for 6 months